



Meeting Minutes 4/21/2022

In Attendance - David Neilsen, Vice Chairperson; Mary Drake, Treasurer; Dean Gallea, Trustee; Diane Tasca, Trustee; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant; Paul Rinaldi, Tarrytown Board Liaison. Excused absence – Tina Valenti, Edward Berry, Barry Johnson

The agenda was accepted with no edits.

For the annual board reorganization meeting David Neilsen nominated a slate of board officers: Edward Barry, Chairperson; David Neilsen, Vice-Chairperson; Mary Drake, Treasurer; Tina Valenti, Secretary. The motion was seconded by Diane Tasca. The motion passed unanimously.

The bank signatories are Edward Berry, Chairperson; David Neilsen, Vice-Chair; Barry Johnson, Trustee; Mary Drake, Treasurer. Regina Butcher remains the staff signatory as the staff assistant.

The minutes from the March meeting were presented and read. Dean Gallea made the motion to approve the minutes, the motion was seconded by Mary Drake. The motion passed unanimously.

In the public comment period Director Pacciotti read a report from Jon Marshall into the meeting. Updates from WLS are on file.

The vouchers for the month of April were presented. In addition the vouchers for the years of 2020-21, 2019-20, 2018-19 and 2017-18 were discussed. David Neilsen made a motion to approve all reports as presented. Dean Gallea seconded the motion. The motion passed unanimously.

The annual budget was reviewed. It was noted that it is nearly the end of the fiscal year, which ends May 31, 2022.

Director Pacciotti presented her monthly report. The Director's report is on file.

Four policies were presented for review, Gallery Policy, Display Case Policy, Organizational Chart, and Video Recording Policy. After some discussion and

clarification David Neilsen made a motion to approve all four policies. Dean Gallea seconded the motion. The motion passed unanimously.

In the new business section of the meeting the board welcomed new Trustee Diane Tasca. Updates were requested regarding the Long Range Plan process, and Director Pacciotti updated the board on the progress and plan for the development of the plan.

The annual state report was presented to the board. Several clarification questions were asked and David Neilsen made the motion to approve the report. The motion was seconded by Mary Drake and the motion passed unanimously.

David Neilsen made a motion to go into executive session for discussion. Dean Gallea seconded the motion and the board went into executive session.

Executive session was ended at 7:45.

David Neilsen made a motion to end the regular board meeting. The motion was seconded by Diane Tasca and passed unanimously. The meeting was adjourned at 7:46pm.

Respectfully submitted,
Jessica Pacciotti
Library Director