



Meeting Minutes 6/16/2022

In Attendance - Edward Berry, Chairperson; David Neilsen, Vice-Chairperson (arrived 6:42); Mary Drake, Treasurer; Tina Valenti, Secretary; Dean Gallea, Trustee; Diane Tasca, Trustee; Barry Johnson; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant.

Chairperson Edward Berry called the meeting to order at 6:35pm

The agenda was accepted with no edits.

The minutes from the May meeting were presented and read. Edward Berry made the motion to approve the minutes, the motion was seconded by Tina Valenti. The motion passed unanimously 6-0.

In the public comment period Director Pacciotti read a report from Jon Marshall into the meeting. Updates from WLS are on file.

The vouchers for the month of May were presented. Edward Berry made a motion to approve all reports as presented. David Neilsen seconded the motion. The motion passed unanimously.

The annual budget was reviewed. It was noted that it is the end of the fiscal year, which ended May 31, 2022 but some future bills may be backdated to the 21-22 year, so the budget is not final until the Village accounts are audited later in the year. The list of vouchers for the fiscal year 2015 – 2016 and 2016 – 2017 were presented and reviewed. Edward Berry made the motion to approve the vouchers, seconded by Mary Drake. The motion passed unanimously.

Director Pacciotti presented her monthly report. The Director's report is on file. Of note were the issues that the WLS civil service committee has identified as needing to be addressed.

In old business the board discussed current banking procedures. Director Pacciotti recommends that developing such policies be folded into the compliance audit. The board also questioned the status of the library's officers and director's insurance policies. Mary Drake had developed some questions regarding the policy, and these

questions will be forwarded along to the insurance company via the Village contact person.

In new business Director Pacciotti submitted a proposal that the board approve \$2,000 from the board account to pay for library museum passes.

Barry Johnson resigned his position on the board effective at the close of the board meeting. His contributions are appreciated.

Edward Berry made a motion to adjourn. The motion was seconded by David Neilsen and passed unanimously. The meeting was adjourned at 7:27pm

Respectfully submitted,
Jessica Pacciotti
Library Director

Approved by Board xx/xx/xxxx