



Meeting Minutes 9/15/2022

In Attendance - Tina Valenti, Secretary; Mary Drake, Treasurer; Dean Gallea, Trustee; Diane Tasca, Trustee; Vanina Schick, Trustee; Alex Chambers, Trustee; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant. Excused absence – David Neilsen, Vice-Chairperson

Secretary Tina Valenti called the meeting to order at 6:31pm

The agenda was accepted with no edits. Board members went around and introduced themselves as there were two new members to the board.

The minutes from the June meeting were presented and read. One correction was made to separate the two areas of old business into separate paragraphs for easier reading. Dean Gallea made the motion to approve the minutes with the correction, the motion was seconded by Mary Drake. The motion passed unanimously.

There were no public comments.

The vouchers for the month of June, July and August were presented. Mary Drake made a motion to approve all reports as presented. Diane Tasca seconded the motion. The motion passed unanimously. Several questions were discussed involving the minutes and the annual budget.

Director Pacciotti presented her monthly report. The Director's report is on file. Of note were the issues with the HVAC system, the Long Range Report progress and the new staffing hires. The hiring process was described to the board. There was an extended discussion about the Long Range plan and it was decided that the survey that was created to replace the focus group would be opened to the general public. Trustee Vanina Schick will work on presenting the survey to members of the public, while Director Pacciotti will work on advertising the survey to the public.

In new business it was considered that the resignation from the board left the position of Chairperson unfilled. Dean Gallea was nominated for the Chairperson position and Tina Valenti made the motion to approve the nomination. The motion was seconded by Diane Tasca and approved unanimously. As the second topic of new business Director Pacciotti requested that the board approve salary raises for the clerks that have been working at the library for over a year. Tina Valenti made the motion to approve the

raises and Mary Drake seconded the motion. The motion passed unanimously. The third topic for new business was reopening the library on Sunday afternoons from 1pm to 5pm. Director Pacciotti recommended that this begin on October 16th. Diane Tasca made the motion to approve this recommendation, the motion was seconded by Tina Valenti and passed unanimously. The final topic of new business was the fee schedule for the library's meeting rooms. A detailed discussion ensued on the purpose of the rooms and the decision was made by the board that any nonprofit would fall under the fee schedule as a Sleepy Hollow/Tarrytown organization.

Vanina Schick made a motion to adjourn. The motion was seconded by Alex Chambers and passed unanimously. The meeting was adjourned at 8:33pm

Respectfully submitted,
Jessica Pacciotti
Library Director

Approved by Board xx/xx/xxxx