



Meeting Minutes 10/21/2022

In Attendance - Dean Gallea, Chairperson; Tina Valenti, Secretary; Mary Drake, Treasurer; Diane Tasca, Trustee; Alex Chambers, Trustee; Jessica Pacciotti, Library Director. Excused absence – David Neilsen, Vice-Chairperson, Vanina Schick, Trustee

Chairperson Dean Gallea called the meeting to order at 6:37pm

The agenda was accepted with no edits. The minutes from the September meeting were presented and read. Diane Tasca made the motion to approve the minutes, the motion was seconded by Tina Valenti. The motion passed unanimously.

There were no public comments. The board had a brief discussion on the possibility of public comments and the Open Meetings Law that allows public attendance at a library board meeting.

The vouchers for the month of September were presented. After some discussion and clarification Dean Gallea made a motion to approve the vouchers as presented. Mary Drake seconded the motion. The motion passed unanimously. The annual budget was reviewed, it was requested that the library staff look into the water bill as the number is currently high and there have been issues with water meters in the Village.

Director Pacciotti presented her monthly report. The Director's report is on file. Of note was the granting of the 2021 State Construction Grant in the amount of \$72,150. This goes towards the project to replace the adult reference drop ceiling and update the lighting. Director Pacciotti notified the board of the two quotes that were received for this construction project. The lower of the two offered by Graham Restoration for \$126,310.00 was submitted for board approval. Dean Gallea made the motion to accept this quote. The motion was seconded by Alex Chambers and passed unanimously.

As part of the Director's report Director Pacciotti presented on the survey results from the Long Rang Plan survey that had been opened to the public for several weeks. 176 responses were tabulated. After much discussion the board agreed on three draft goals for the Long Range Plan which Director Pacciotti will present in draft form to the board at the November meeting. The three draft goals are 1. Revitalizing the Warner Library 2. Promoting Library Services and Programs 3. Assessing and responding to the needs of the Spanish speakers in Tarrytown and Sleepy Hollow.

In new business the Director submitted the idea that there was no operating budget line for continuing education. The request was made for \$1000 from the trustee account for one employee's attendance at the NYLA annual conference and another employee's attendance at NYC Comic Con continuing education events. Diane Tasca made a motion to grant this funding request. The motion was seconded by Alex Chambers and passed unanimously.

The current bank signatories were reviewed. Mary Drake made the motion to make the following people bank signatories on library accounts; Dean Gallea, Chairperson; David Neilsen, Vice-Chairperson; Mary Drake, Treasurer; and Regina Butcher, Staff Assistant. All not named should be removed. The motion was seconded by Tina Valenti and passed unanimously.

A draft of the annual appeal letter was reviewed and Mary Drake volunteered to provide some edits.

At 8:30pm Diane Tasca made the motion to enter executive session to discuss the salary of Director Pacciotti. The motion was seconded by Tina Valenti.

At 8:41 the normal meeting resumed. The board made the motion to increase the director's salary to \$100,000. The motion passed unanimously.

Dean Gallea made a motion to adjourn. The motion was seconded by Tina Valenti and passed unanimously. The meeting was adjourned at 8:45pm.

Respectfully submitted,
Jessica Pacciotti
Library Director

Approved by Board xx/xx/xxxx