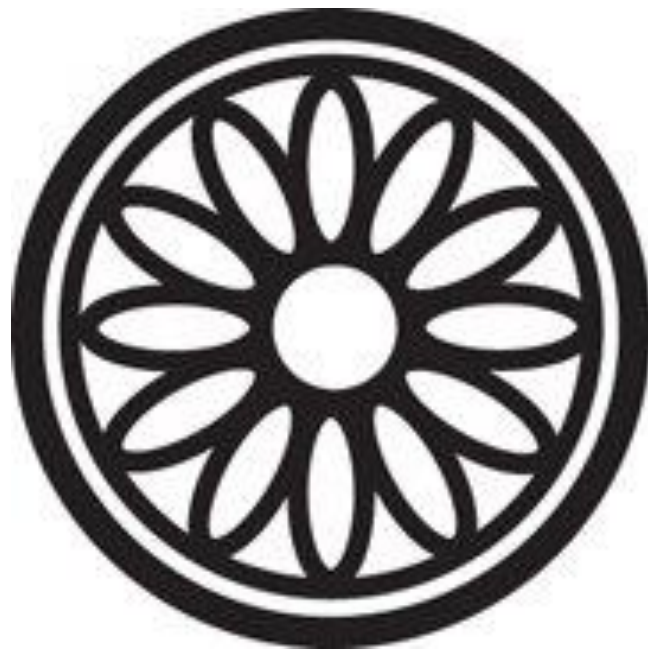


Long Range Plan



Warner Library

Introduction

The Warner Library was established in 1929 to serve the needs of the Village in Tarrytown. An inter-municipal agreement between the Village of Tarrytown and the Village of Sleepy Hollow extends the library's services to the residents of the Village of Sleepy Hollow. The library's mission statement is:

The Warner Library is dedicated to serving the residents of the Tarrytown and Sleepy Hollow communities. In addition to providing free and easy access to a wide range of both traditional library materials and technological resources necessary in the 21st century, Warner Library serves as a dynamic community hub, offering quality programming, concerts, lectures, exhibits and public space to the members of the community.

Warner Library promotes the joy of reading and the lifelong pursuit of learning in a safe, comfortable, and welcoming environment, and fosters the spirit of community stewardship while striving to meet our patron's educational, informational, and recreational needs.

In support of this mission the Warner Library began efforts in 2021 to develop a new long range plan of service. This plan was developed with community input via an open public survey available throughout 2022. The library staff was also consulted on priorities for the future. From this community feedback the Warner Library board chose the following three goals to address in future years:

1. Revitalize the library
2. Promote library services
3. Assess and address the needs of the Spanish speaking community

The staff and board would like to thank all the community members that participated in the efforts to design this long range plan.

GOAL #1 – Revitalize the library

The Warner Library has long been a vital and welcoming part of the Tarrytown and Sleepy Hollow communities. It is the duty of the library board and staff to maintain the library's facilities in a way that keeps them welcoming and suitable to meet all the community needs. The Warner Library has unique features, such as the view of the Hudson River and the historic character of the building. It is a priority of the board to maintain these unique features while keeping the building up to date.

Actionable Goals:

1. Assess the library's current furnishings and layout, develop a plan to update furnishings as needed in the key public spaces.
2. Provide better accessibility for disabled patrons. Assess and address public areas for accessibility, such as the fiction stacks and reading rooms.
3. Evaluate the current layout of the nonfiction section and explore ways to make the area more welcoming and to promote public access to the area.
4. Explore the ability of the library to use renewable energy.

GOAL #2 – Promote the library

The excellent staff at the Warner Library provides a wealth of services as well as educational and recreational library programming. However, it was made clear in the community survey that many of our community members were unaware of what kind of programming and services are being offered. It is a priority of the library to investigate and improve the way that the library is promoted and advertised.

Actionable Goals:

1. Investigate and implement at least one alternate way to promote library events to current library users.
2. Investigate and implement at least one alternate way to promote the library to community members who are not regular library visitors.
3. Develop a new library calendar on the library's website to provide for easier viewing by the public, including the ability to book public study rooms.

4. Assess the current use of the library's digital newsletter and other digital avenues for promotion. Make changes needed to assist with communication of library events and services.
5. Partner with other local organizations to promote events to the local communities and gather feedback on the services the library provides.

GOAL #3 – Assess and address the needs of the Spanish speaking community

The Villages of Tarrytown and Sleepy Hollow have a large Spanish speaking population. The needs of these communities will be evaluated and the library staff will work to meet as many needs as is feasible. It is a priority of the library staff and board to address the needs of the entire population of the Villages of Tarrytown and Sleepy Hollow.

Actionable Goals:

1. Evaluate Spanish language promotional materials, including the library's website and general information about library services. Create a plan to keep these promotional materials up to date and relevant to our communities.
2. Work with Spanish speaking local organizations to develop a way to survey the needs of the Spanish speaking community.
3. Hold at least one Spanish speaking or bilingual library program a month for adult patrons.
4. Maintain or improve the number of Spanish programs for children.