



Meeting Minutes 5/18/2023

In Attendance - Dean Gallea, Chairperson; Mary Drake, Treasurer; Diane Tasca, Trustee; Tina Valenti, Secretary; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant; Thomas Mitchell, Village of Tarrytown Board Liaison. Virtual Attendance – Stephanie Cole Adams LOSA. Unexcused absence - Alex Chambers, David Neilsen

Chairperson Dean Gallea called the meeting to order at 6:32pm

The minutes from the March meeting were presented and read. Mary Drake made the motion to approve the minutes, the motion was seconded by Diane Tasca. The motion passed unanimously. There were no public comments.

The vouchers for March and April were presented. Diane Tasca made a motion to approve the vouchers as presented. Dean Gallea seconded the motion. The motion passed unanimously. The annual budget was reviewed.

Director Pacciotti presented her monthly reports for March and April. The director's reports are on file.

In old business the 2022 NYS Annual Report was reviewed again. Tina Valenti made a motion to approve the report, the motion was seconded by Diane Tasca. The motion passed unanimously. The board reviewed a selection of quotes from various software companies that will provide scheduling and meeting room reservation software. The board approved the quote from Library Market.

In new business discussion of the currently vacant board seat was discussed. There was also discussion of other board members who have missed some meetings with unexcused absences and trouble meeting quorum. Tina Valenti made a motion to nominate the following slate of board officers, Dean Gallea for Chairperson, Diane Tasca for Vice-chairperson, Mary Drake for Treasurer, and Tina Valenti for Secretary. Mary Drake seconded the motion. The motion passed unanimously.

Tina Valenti made the motion to make the Chairperson, Dean Gallea, the Vice-Chair, Diane Tasca, and the Treasurer, Mary Drake, signatories on the bank accounts the library holds. The motion was seconded by Dean Gallea. The motion passed unanimously.

There was a discussion of the museum passes. The library requested the board approve \$2,000 from the trustee account to use for museum passes. Tina Valenti made the motion to approve the money. The motion was seconded by Diane Tasca. The motion passed unanimously.

Mary Drake reported on the library's endowment fund. There are some options that might offer the library's account a more stable interest rate. There was some discussion on if these accounts might limit access to the principal. The matter was tabled for further research.

Mary Drake made the motion to enter executive session to discuss privileged information with Stephanie Cole Adams, the library's attorney. The motion was seconded by Dean Gallea and unanimously approved.

Diane Tasca made the motion to end executive session. The motion was seconded by Tina Valenti and unanimously approved.

Diane Tasca made a motion to adjourn. The motion was seconded by Tina Valenti and passed unanimously. The meeting was adjourned at 8:11pm.

Respectfully submitted,
Jessica Pacciotti
Library Director