



Meeting Minutes 10/19/2023

In Attendance - Dean Gallea, Chairperson; Diane Tasca, Vice-Chair; Tina Valenti, Secretary; Mary Drake, Treasurer; Alex Chambers; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant. Village Liaison, Tom Andruss. Excused absence – David Neilsen.

Chairperson Dean Gallea called the meeting to order at 6:34pm. The board reviewed the agenda and elected to move the executive session to the final item. The minutes from the September meeting were presented. Mary Drake made the motion to approve the minutes, the motion was seconded by Diane Tasca. The motion passed unanimously. There were no public comments.

The vouchers for September were presented with an adjustment to the health insurance numbers from the Village. Tina Valenti made a motion to approve the vouchers as presented. Alex Chambers seconded the motion. The motion passed unanimously.

The annual budget was reviewed. Director Pacciotti presented her monthly report. The director's report is on file.

In new business the board discussed the additional services cost from Lothrop Associates. Dean Gallea made the motion to accept the quote, the motion was seconded by Diane Tasca, the motion passed unanimously. The board also discussed the current status of board members and what terms are expiring. Director Pacciotti also reminded the board members of their new email addresses, and notified the board that the art gallery in Room C will be moved to the third floor hallway while the essays will be moved to Room C.

Some questions were asked in new business regarding how the library does fundraising. The annual appeal letter was discussed, and a draft of the 2023 letter was presented. The board requested that the letter's second paragraph be edited to reflect more of the services that the library offers. Programming funding was discussed again, and the board was reminded that all funding for library programs comes generously from the Friends of Warner Library.

Diane Tasca made a motion to enter executive session to discuss the annual review of Director Pacciotti at 7:40, Tina Valenti seconded the motion and it passed unanimously. The executive session was adjourned at 8:07pm. Dean Gallea made the motion to increase the director's salary by 3% retroactive to October 3rd, 2023. The motion was

seconded by Diane Tasca and passed unanimously. The board would also like to do a formal review of the director by the next board meeting.

Due to the holiday season the December board meeting will be moved to December 14th.

At 8:20pm Alex Chambers made a motion to adjourn the regular meeting. The motion was seconded by Dean Gallea and passed unanimously.

Respectfully submitted,
Jessica Pacciotti
Library Director